

Project Preliminary Information Sheet (PPIS) PPRS-OP-002-F1, version 2 - 05 June 2024

General Information	
Company Name	
Project Name	
Project Location	
Project Manager	
Email Address	
VVB	
PPRS Version	

Summary of PPRS Conformity Assessment And Project Registration Process

Activity	Description	Who	Date
Provision of preliminary information	The project partner may consult PCX Solutions for initial guidance on the PPRS registration process.	Project Manager	
Preliminary Evaluation and PPRS Scoping	PCX Solutions will assess the project partners' eligibility for PPRS registration.	PCX Solutions	
Engagement of a VVB	Eligible project partners may forward their accomplished PPIS to their chosen VVB to initiate a PPRS Conformity Assessment	Project Manager	
PPRS Conformity Assessment	Review of project documentation, onsite visit(s), stakeholder interviews, and the completion of the PPRS Conformity Assessment Checklist and PPRS Conformity Assessment Report by the VVB engaged by the Project Partner.	VVB	
Project Registration	Proof of positive PPRS Conformity Assessment shall be submitted to PCX Solutions by the Project Partner as a requisite for Project Registration in the PPRS Registry. Upon review and confirmation of the report by PCX Solutions, the Project Partner will be asked to review and confirm the Project Registration Terms and Conditions. Following this, a Project Registration number shall be assigned to the Project and an entry will be created on the PPRS Registry. The PPRS registration is valid for five (5) years from the date of the Project Registration.	PCX Solutions	

Preliminary Project Information

I. Project Background

a. Project Location

Where will the project take place? Provide a map/ geotag indicating the location of the facilities which are part of the project.

b. Stakeholders and Partners

Indicate which stakeholders and organizations are involved in the project including their roles (e.g. sourcing partners, aggregators, logistics partners, processors, etc.)

Visualize the value chain from project staff to partners. Add an organigram.

c. Establishing Additionality

PPRS considers two types of additionality: quantitative (tonnage) and qualitative (environment and socio-economic).

i. Quantitative Additionality

Describe the regional baseline situation. What happened to the plastic waste before the project? You may include information on the following: Regulatory coverage and implementation in collecting post-consumer plastics (e.g. solid waste management rules, extended producer responsibility). Status quo collection rate of post-consumer plastics which can be referred to site-specific, local, or regulatory reports.

Supporting information may be provided, as in order of preference: Government reports, publicly available reports, Market and ecosystem landscape, and Theory of Change analysis (including commodity pricing)

After the project was implemented, is there a demonstrable increase in plastic waste collection and/or processing?

ii. Qualitative Additionality

Is there an activity or economic shift relevant to project stakeholders, e.g. job creation, wage increase, improvement in work conditions, etc? Include information on the activities that apply to you:

- *Increased income of members of the informal waste sector*
- *Increased income for participating community members*
- *Higher participation of community members in segregating plastics*
- *Increased opportunities for women*
- *Educational awareness program on plastic waste management*
- *Improved dignity for members of the informal waste sector*
- *Provision of medical benefits to the informal waste sector*
- *Provision of social security benefits (livelihood-related, insurance, retirement) to the informal waste sector*

II. Process and Technology

a. Plastic Waste Sourcing and Collection

Describe the source of plastic waste, and explain how it is collected and stored before processing. Please explain the process of collecting and transporting plastic waste from the source. You may include a map showing the locations of the plastic sources relative to the processing facility. Please include a process flow diagram showing the process of collecting, transporting, and storing the plastic waste. The description should include answers to the following questions:

- *Is the Project Partner collecting through a local government body, an NGO, or directly from the households?*
- *Is the Project Partner working with other organizations in collecting plastic waste?*
- *What is the average monthly amount of plastic waste collected from each source?*

b. Plastic Waste Processing

Describe the End-of-Waste processes performed on the plastic waste upon its arrival in the processing facility. Describe every step that the plastic waste may undergo (e.g. cleaning, sorting, shredding, drying, storage, pre-processing, etc) according to their order of occurrence. Please include a process flow diagram showing the movement of plastics across each processing step/stage. If possible, include photos of the plastic waste at every stage.

Provide a description (including design drawings and actual pictures) of all the equipment used to process plastic waste. Please explain how each equipment operates and highlight the performance of the equipment/technology in terms of:

- *Energy or resource efficiency*
- *Water conservation*
- *Carbon footprint*
- *Prevention of waste leakage to the environment*
- *Reintroduction of recycled/upcycled materials back into the circulation*

c. **Monitoring tools**

Please explain how you will monitor the stakeholders' activities (feedstock sourcing, plastic waste processing, product sale and distribution, etc.)

III. Environmental and Social Safeguards

a. **Environmental Impact, Resource Efficiency, and Pollution Prevention**

List down the environmental permits/licenses/certifications relevant to the project operation. This should cover the end-to-end processes from collection to final product (i.e. requirements and compliance to collection, storage, recycling, exporting, transport, waste-to-energy, and other steps as described in Section II)

b. **Labor and Working Conditions**

- i. **Occupational Health and Safety**
- ii. **Policies on Indirect Employment, Policies against Child Labor, Forced Labor**

c. **Social Risk Management for Vulnerable Groups**

- i. **Gender Equality and Social Inclusion**
- ii. **Feedback and Grievance System**

IV. Plastic Credits

a. **Ownership and Trading of Credits**

Specify the project developers and sponsors and if there are other platforms that the Project intends to sell plastic credits

b. Tracking of Plastic Credits

Specify the Project's system for tracking the plastic credits generated and sold to different brands or external partners. This documentation includes operational-related information on tracking plastic waste and plastic credits, such as:

- *Monitoring Evaluation*
- *Collection Records*
- *Processing Records*
- *Sales and Inventory records*
- *Plastic Credit Tracking Method*
- *Discrepancy Reporting*
- *Transparency of Plastic Credits sold to other Partners if applicable*
- *Impact Monitoring and Reporting*

V. Estimated Capacity and Financial Flow

Show a financial plan that specifies and commits the flow of funding from Plastic Credits towards the ecosystem (e.g. collection, transport, processing, overhead, other advocacy funds, or third-party partners).

Demonstrate the expected scale of impact in the table below.

Year of Operation	Processing Capacity (MT)	Plastic Type
1		
2		
3		
4		
5		